eTV SCHOOL SIGN UP AND SELF REGISTRATION LOGIN PROCESS

All Schools in NZ can be set up with eTV's Free Basic Service

This includes the Library where NZQA content can be accessed

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STEP 1 Find your School

Go to the eTV login page www.etv.org.nz

Click on the School/Kura/College Dropdown list

eTV Login and Registration

Where are you from?

Select your organisation's name from the apropriate dropdown list below.

Login fields and the Registration option will then display.

Select University:

Start typing your School name and the list will jump to School names with the letters entered. If your School name appears, click on it and go to Step 3.

OR

If your School name does not appear, any teacher or Administration staff person can ask for their School to be set up with access on eTV.

STEP 2 Request School set up

To ask for your School to be given free access to eTV, click on the blue word-link "here" to the left of the login box:

Click here for more information or the red 'More Information' button in the Flash graphic window.

Fill in the online form and send it to eTV. Your school will be set up. A confirmation email with complete information about eTV will be sent by return.

Continued on next page

eTV Contact

Select One

Select One

Test School 1

Select Polytechnic / Wananga:

Select School / Kura / College:

Gresham Bradley eTV General Manager

021 473 741 09 300 6888 Gresham@etv.org.nz

etv.org.nz



eTV is a Service of the Education Television and Video Communications Trust

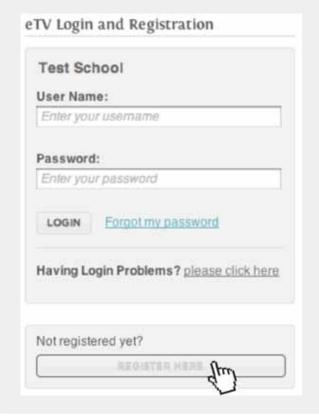
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STEP 3 **Getting a Personal Login**

Once your School is set up with access on eTV, all Teachers and Staff can get a personal eTV login automatically.

Click the 'Register Here' button, located in the 'Not Registered Yet?' box, below the User Name and Password entry fields



A new login box will open.

Enter your First Name and Last Name and then your School email address ID or name only. Do not enter any part of the email address beyond the @schoolname.school.nz. (Personal email addresses cannot be used to Self Register)



Hit Submit and a Welcome to eTV email with your password will be sent to your School email account.

If you do not receive an email within minutes you have either entered the wrong email address and you will need to repeat this process, or your School email filters may block this email arriving into your mailbox. In this case, please contact your School IT Support to have your login email unblocked.

For help please email support@etv.org.nz

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